

Report to Barnet Council Health and Wellbeing Board

Item No:		Date:	17th March 2022
Subject:	2022 Pharmaceutical Needs Assessment		
Report From:	Tamara Djuretic – Director of Public Health		
Summary:	<p>The publication of a Pharmaceutical Needs Assessment (PNA) is a statutory responsibility of all Health & Wellbeing Board's (HWBB). The HWBB has a responsibility to publish and keep up to date a statement of the needs for pharmaceutical services for the population in its area.</p> <p>Data contained within the assessment will be used to plan pharmaceutical services in the borough to best meet local health needs.</p> <p>A joint programme of work has commenced across North Central London Partners to update and publish a PNA for Barnet by 1 October 2022.</p> <p>This report provides an update on progress to date, project plan for completion of the PNA, and recommendations/ask of the HWBB</p>		
Recommendations:	<ul style="list-style-type: none"> • To note that the process to produce a revised PNA by 1st October 2022 has commenced • To receive and note the Terms of Reference (ToR) for the Barnet PNA Steering Group • To receive and note the update on progress and the project plan timelines from the Barnet PNA Steering Group, on the production of the 2022 Barnet PNA. • To formally delegate, the sign-off of the draft and final PNA, to the Chair of the Health and Wellbeing Board and Director of Public Health • To note and agree progress against completion of the PNA will be brought to future HWBB. 		
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Introduction

- 1.1 The PNA is a report of the present needs for pharmaceutical services across the Borough. It is used to identify any gaps in current services or improvements that could be made in future pharmaceutical service provision.
- 1.2 To prepare the report, data is gathered from pharmacy contractors, pharmacy users and other residents and from a range of sources (commissioners, planners and others). The report also includes a range of maps that are produced from data collected as part of the PNA process.

- 1.3 The PNA Steering Group had its first meeting on (13.01.2022). At this meeting a Terms of Reference (Appendix A) for the group and Project Plan (Appendix B) for the completion of the PNA were agreed.
- 1.4 The steering group are presently collecting information from service providers, commissioners, and the public on current pharmaceutical service provision this is due to be completed by the end of February 2022.
- 1.5 An external resource, Soar Beyond Ltd, has been commissioned jointly through NCL boroughs, to support the preparation of the PNA 2022 report.
- 1.6 Soar Beyond have extensive expertise in producing PNAs, having produced 8 in 2015 and 12 in 2018. This company supported Barnet in producing its last report in 2018 too.

Key Considerations and Sustainability

- 2.1 'Pharmaceutical Needs Assessments' or 'PNAs' are a special assessment of pharmaceutical services provision across the Borough. The PNA includes information on current pharmaceutical service provision, information on health and other needs, and an assessment on whether current provision meets current or future needs of the area. It is a statutory responsibility of the HWBB.
- 2.2 The Health and Social Care Act 2012 transferred responsibility for developing and updating PNAs to Health and Wellbeing Boards (HWBs). The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 set out the legislative basis for developing and updating PNAs.
- 2.3 Proposed timeline of actions around PNA.

Action	Date
Surveys will be undertaken with the public, commissioners in Barnet, and community pharmacy contractors in the borough, to seek opinion on current pharmaceutical services provided in Barnet.	By end of February 2022
Draft PNA being written	February to end of April 2022
Draft PNA review by Steering Group	Week commencing 02/05/2022
Post approval, draft consultation for 60 days	30.05.2022 until 25.07.2022
Draft Consultation to go to HWBB for note	July 2022
Consultation results shared with Steering Group	18.08.2022
Final PNA produced for publication	August to September 2022
Sign off from Chair of HWBB and Director of PH	September 2022
Final PNA to go to Board for note	September 2022

PNA published	No later than 1 st October 2022
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2.4 It is proposed that the approval to publish the final PNA is delegated to the Chair of the Health and Wellbeing Board and Director of Public Health for Barnet, and the final assessment provided for information to the Health and Wellbeing Board in September 2022.

Financial Considerations

3.1 Funding for the production of the Pharmaceutical Needs Assessment for 2022 has already been allocated by Barnet council through Public Health Reserve

Legal Considerations

4.1 None

5 Equality Impact Assessment

5.1 An Equality Impact Assessment will be produced and maintained by the provider, Soar Beyond Ltd. The London Borough of Barnet have also produced and EQIA and this forms part of the wider project documentation. With consideration being made to all protected characteristics.

Appendix A Terms of Reference

Objective / Purpose

To support the production of the Pharmaceutical Needs Assessment on behalf of the Health and Well Being Boards in North Central London, to ensure that it satisfies the relevant regulations including consultation requirements.

Delegated Responsibility

Director of Public Health/Chair of the HWBB

Accountability

The Steering Group is to report to the Director of Public Health / Chair of HWBB

Membership

Core members for each council:

- Consultant for Public Health / Nominated PH Lead
- NHS England representative.
- Local Pharmaceutical Committee representative.
- CCG representative.
- Health Watch representative (lay member).

Soar Beyond are not to be a core member however will chair the meetings. Each core member has one vote. The Consultant in Public Health / nominated PH lead per council will have the casting vote, if required. Core members may provide a deputy to meetings in their absence. The Steering Group shall be quorate with three core members in attendance per council, one of which must be an LPC member from the respective council. Non-attending members are unable to cast a vote – that vote may otherwise sway the casting decision.

Additional members (if required):

- CCG Commissioning Managers
- NHS Trust Chief Pharmacists
- Local Medical Committee representative

In attendance at meetings will be representatives of Soar Beyond Ltd who have been commissioned by North Central London Councils to support the development of the PNA. Other additional members may be co-opted if required.

Frequency of meetings

Meetings will be arranged at key stages of the project plan. The Steering Group will meet in summer 2022 to sign off the PNA for submission to the Health and Wellbeing Board.

Responsibilities

- Soar Beyond will provide a clear and concise PNA process that is recommended by the Department of Health and Social Care Pharmaceutical Needs Assessment Information pack for local authority health and wellbeing boards published on Oct 2021.
- Review and validate information and data on population, demographics, pharmaceutical provision, and health needs.
- To consult with the bodies stated in Regulation 8 of The NHS Regulations 2013:
 - Any Local Pharmaceutical Committee for its area.
 - Any Local Medical Committee for its area.
 - Any persons on the Pharmaceutical lists and any dispensing Doctors list for its area.

- Any Local Pharmaceutical Services Chemist in its area.
 - Any Local HealthWatch organisation for its area.
 - Any NHS Trust or NHS Foundation Trust in its area.
 - NHS England.
 - Any neighbouring HWBB
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- Ensure that due process is followed.
 - Report to Health & Wellbeing Board on both the draft and final PNA.
 - Publish the final PNA by end 1st October 2022.

